

MAY 26, 2020

Harbour West Marina

COVID-19 Rules and Protocols

At Harbour West Marina, we understand it is not business as usual during these unprecedented times, and may not be for some time to come. As we begin to navigate this unusual season, we do so with the wellbeing of our customers and our Harbour West staff as our top priority

With this in mind, and in accordance with the Provincial guidelines, this document was created to provide the protocols we must ask you, our boating community, to follow during this global pandemic.

HARBOUR WEST MARINA PROTOCOLS

In accordance with the Provincial guidelines, all boaters and their guests are required to adhere to the following protocols while at Harbour West Marina:

1. Please remain home if you are displaying any symptoms of COVID-19.
2. If you are test positive for COVID 19 and have visited our Marina, please contact us and let us know if you were in contact with a member of our staff (including fuel/pump out services).
3. Ensure social distancing by maintaining a distance of at least 2 metres or 6 feet from others.
4. In the event that social distancing is not possible, face masks are strongly recommended.
5. No gatherings of more than 5 people are permitted (ensure social distancing if others are not in your immediate party).
6. Following Public Health guidelines, wash your hands frequently and for a minimum of 20 seconds, especially after using the washroom, touching publicly used surfaces, or coughing/sneezing.
7. Cough or sneeze into the inside of your arm.
8. When walking down the main walkway, stay to the right side to allow for social distancing (6 feet between yourself and oncoming foot traffic).
 - a. When walking down the docks (e.g. "A dock"), allow for social distancing by moving on to an available finger and allowing the oncoming boater to pass by.
9. Unfortunately, and in an effort to ensure the health and safety of our boating community, at this time, the gazebo area will be closed, and the shared barbeques and dock carts will be unavailable. We will continue to monitor this throughout the season.



10. The washrooms are scheduled to open June 8th (subject to change). We recommend that only one boater use the facilities at a time to ensure social distancing.
 - a. Please ensure to wash/sanitize your hands before and after use.
 - b. Washrooms will be cleaned twice daily, as such, for your protection, and that of our boating community, **we strongly recommend that you use your onboard facilities when possible.**
11. The fuel dock is scheduled to open the first week of June providing the work on the pumps is complete. We will send out an update once the date is set. When the fuel and pump out services are available, here a few things to keep in mind:
 - a. We recommend scheduling your visit ahead of time in order to reduce your wait time for service. and please follow the fueling/pump out protocols once you arrive.
 - b. At this time, we will not be accepting cash payments – payments must be made using debit, VISA and Mastercard. The machine will be sanitized between use.
 - c. Our fuel dock hours will be posted online and at the fuel dock.

Once again, these protocols have been established for the safety of you, our boating community and our staff at Harbour West. As we move forward and through this pandemic, we will continue to review and revise these protocols as necessary.

For the protection of all, any boater that fails to follow the above may be subject to disciplinary action by the Marina up to and including termination of their slip agreement.

We are committed to providing a safe environment for everyone and we will continue to encourage and facilitate that.

Sincerely,



Kyle Auton
Manager, Harbour West Marina

